

# *Implementation Plan*

*Transparency, Fidelity, Accountability & Sustainability*

City of Rochester & County of Monroe



# RASE Report Implementation Values



## Collaboration and Inclusion

*Establishing partnerships & strengthening relationships (across governmental structures and community)*

- I. Transparency:** *Integrity of implementation processes*
- II. Fidelity:** *Continued commitment to supporting Commission's Charge and adherence to established timelines*
- III. Accountability:** *Clear attainable (measurable) outcomes*
- IV. Sustainability:** *Continued impact beyond report implementation*

# RASE Report Implementation Structure

Aligning with year 1 timeline,  
benchmarked with quarterly updates

- **1<sup>st</sup> Quarter: January 1 - March 31**  
RASE Report Released
- **2<sup>nd</sup> Quarter: April 1 – June 30**  
Phase I: Principle Review
- **3<sup>rd</sup> Quarter – July 1 – September 30**  
Phase II: Community Leadership
- **4<sup>th</sup> Quarter – October 1 – December 31**  
Phase III: Establishment of RASE Council



# Phase I: *Principle Review*

**(Q2 April 1 - June 30)**

## **Critical Outcomes:**

*Organization/Structure*

*Ownership (Internal & External)*

*Assessment*

*Timeline*

*Priorities*

*Resources*

- City/county department heads review report
- Prioritize recommendations
- Determine ownership and timeframe of each recommendation
- Identify external and internal partners and needed resources
- Assign responsible party (reporting individual)
- Share findings with community partners and stakeholders
- Update website for transparency
  - Quarterly update to community\*

# Phase II:

## *Community Leadership*

### **Critical Outcomes:**

*Identification of Recommendation  
Gaps (External Partners/Owners)*

*Identification of aligned Community  
stakeholders and organizational  
leaders*

*Assessment*

*Timeline*

*Priorities*

*Resources*

### **(Q3 July 1 - September 30)**

- Begin/continue planning and implementation of Phase 1 recommendation priorities
- Identify gaps in recommendation that were not prioritized by city/county
- Align w/ community stakeholders and organizational leaders
- Encourage assessment and prioritization of recommendations w/ community
- Provide support for recommendation timeline and relevant resources
- Develop formal Implementation Council selection process (engage commissioners)
  - Quarterly update to community\*

# Phase III: *Establishment of Implementation Council*

## **Critical Outcomes:**

*Formal Member Selection Process:*

*1/3 RASE Commissioners (early  
engagement)*

*1/3 Sector Content Experts*

*1/3 Community Stakeholders*

*Council Purpose & Charge*

*Annual Report*

**(Q4 October 1 - December 31)**

- Review quarterly updates from principles and community leadership
- Confirm timeliness of reporting
- Provide recommendations for implementation process and plan improvement
- Develop quarterly meeting agenda
- Annual report on status of recommendations – providing critique on process and next steps
  - Quarterly update to community\*